### TO PAY YOUR BOARD DUES (NOT MLS)

Go to <a href="https://lotsar.org/membership/member-login/">https://lotsar.org/membership/member-login/</a>



### Membership

#### How to Join - Forms 828-255-8505 or info@lotsar.org



### Click on the Pay Now button

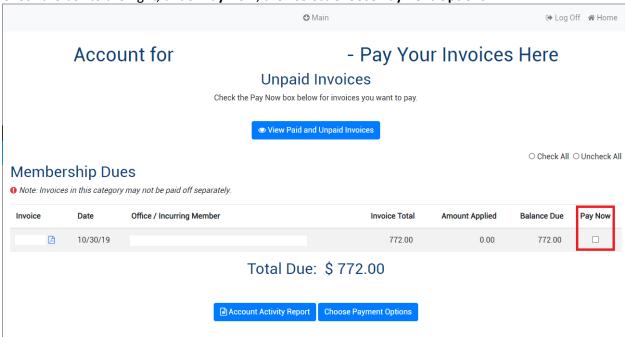


### My Registered Events and Classes

You have not registered yet for any classes or events.

Harriston Franks and Olares

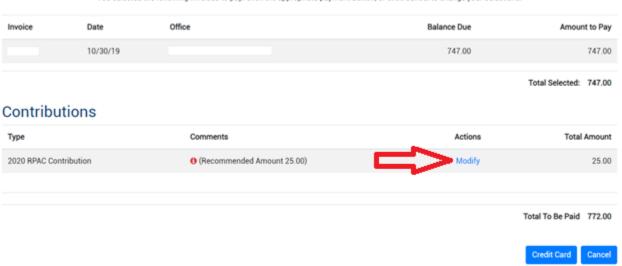
Check the box to the right, under Pay Now, then select Choose Payment Options



If you wish to make adjustments for RPAC, select the **Modify** link (RPAC is optional, additional instructions below). Otherwise select the **Credit Card** button.

## Review Payment Info for

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.



From here you will enter your credit card information. Once successfully processed you will get a confirmation page as well as a receipt emailed to you.

#### **RPAC Contribution Adjustment Amount**

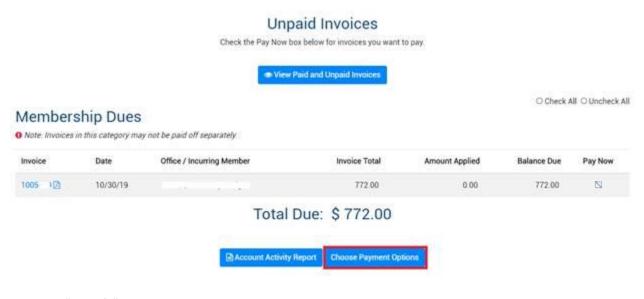
Instructions below to change the amount, ignore the error message on the pop-up window where you change the amount (if applicable).

Go to unpaid invoices to view your invoice. Unpaid Invoices Check the Pay Now box below for invoices you want to pay View Paid and Unpaid Invoices O Check All O Uncheck All Membership Dues O Note: Invoices in this category may not be paid off separately Invoice Date Office / Incurring Member Invoice Total Amount Applied Balance Due Pay Now 10/30/19 772.00 1005 1(4) 0.00 772.00 Total Due: \$772.00 Account Activity Report Choose Payment Option Check the "Pay Now" box Unpaid Invoices Check the Pay Now box below for invoices you want to pay. View Paid and Unpaid Invoices O Check All O Uncheck All Membership Dues O Note: Invoices in this category may not be paid off separately. Invoice Date Office / Incurring Member Invoice Total Amount Applied Balance Due Pay Now 1005 12 10/30/19 772.00 772.00 Total Due: \$ 772.00

Account Activity Report

Choose Payment Options

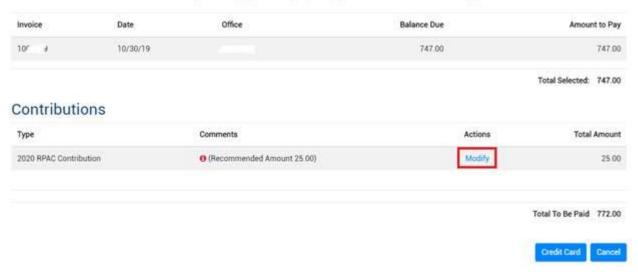
Then click on choose payment options



Click the "Modify" link under Actions

# Review Payment Info for

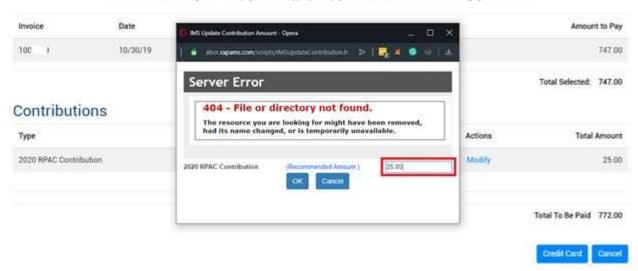
You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.



A new window will pop up allowing you to change the amount of the RPAC Contribution

## Review Payment Info for

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.



After the amount has been adjusted, click ok. Your new RPAC Contribution amount will be set and you can proceed to pay your invoice.

# Review Payment Info for

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.

